



Board of Directors

Retreat/Work Session/Business Minutes

September 11th, 2025

Board of Directors Members Present in Person:

- Barry Buchanan, County Council; Whatcom County, Board Chair
- Malora Christensen, Response Systems Division Manager, designated alternate for Satpal Sidhu; County Executive, Whatcom County
- Jill Johnson, Commissioner; Island County
- Justin Paulsen, County Council; San Juan County
- Jami Mitchell, Human Services Manager, designated alternate for Justin Paulsen, County Council; San Juan County
- Satpal Sidhu, County Executive; Whatcom County
- George Kosovich, Community Services Division Manager, designated alternate for Peter Browning, Commissioner; Skagit County
- Sam Low, County Council; Snohomish County
- Peter Browning, Commissioner; Skagit County
- Amanda Franke, Human Services, designated alternate to Dave Somers, County Executive, Snohomish County

APPROVED

**North Sound Behavioral Health
Administrative Services Organization
(North Sound BH-ASO) Staff Present:**

- JanRose Ottaway Martin, Executive Director
- Lindsay Lopes, Deputy Director
- Michael McAuley, Clinical Director
- Charles DeElena, Compliance Officer/Business Improvement Manager
- Kimberly Nakatani, Senior Accountant
- Joanie Wenzl, Clerk of the Board

Guests Present:

North Sound County
Coordinators:

- Kathryn Clancy, Island County
- Bill Larsen, Island County
- Anji Jorstad, Snohomish County
- Christi Brua-Weaver, Skagit County
- Richard Uri, San Juan County
- Hannah Fisk, Whatcom County

Call to Order and Introductions – Chair

The Chair called the meeting to order, introductions followed.

Today's business portion of the meeting was part of the second annual board retreat where upcoming strategic goals were identified and discussed among Board Members, County Coordinators, and NS BH-ASO staff.

Approval of the July 10th, 2025, Minutes, Motion #25-37 – Chair

Peter Browning moved the motion for approval, Justin Paulsen seconded, all in favor, none opposed, motion #25-37 carried.

Comments from the Public – Chair

There was no one from the public in attendance.

All matters listed with the Consent Agenda have been distributed to each Member for reading and study, are considered to be routine, and will be enacted by one action of the Board of Directors with no separate discussion. If separate discussion is desired, the item may be removed from the Consent Agenda and placed on the Regular Agenda by request of a Member.

Consent Agenda - Chair

Note: There are two months of claims, payroll and benefits due to August being summer break for the Board of Directors.

Motion #25-38

- To review and approve the North Sound Behavioral Health Administrative Services Organization claims paid from July 1st, 2025 through July 31st, 2025, in the amount of \$3,987,516.28.
- Payroll for the month of July in the amount of \$246,930.10 and associated employer benefits in the amount of \$104,709.43.

Amanda Franke moved the motion for approval, Jill Johnson seconded, all in favor, none opposed, motion #25-38 carried

Motion #25-39

- To review and approve the North Sound Behavioral Health Administrative Services Organization claims paid from August 1st, 2025, through August 31st, 2025, in the amount of \$6,172,010.53.
- Payroll for the month of August in the amount of \$242,722.86 and associated employer benefits in the amount of \$113,013.91

Peter Browning moved the motion for approval Amanda Franke seconded, all in favor, none opposed, Motion #25-39 carried

Action Items – Lindsay Lopes, Deputy Director

For Board Approval

Health Care Authority (HCA)

- North Sound BH-ASO was notified that Health Care Authority (HCA) underfunded our main HCA contract (K8347) by \$100,000 Federal Block Funds.
- These funds are designated specifically for co-responder services with a law enforcement agency.

Motion #25-40

- HCA-NS BH-ASO-K8347 AMD 1 providing \$100,000 additional Federal Block Grant Funding for the period of July 1, 2025, through June 30, 2026.

Barry Buchanan moved the motion for approval, Peter Browning seconded, all in favor, none opposed, motion #25-40 carried

Compass Health

- Mobile Response and Stabilization Services (MRSS)
 - North Sound BH-ASO received \$95,547 of Federal Block Grant funding in our main HCA contract (K8347) to enhance Mobile Response and Stabilization Services (MRSS) for October 1, 2025, through September 30, 2026.
 - These funds are to be used to enhance the existing Child, Family and Youth Crisis Team with Compass Health.
- Recovery Navigator Program (RNP)
 - Compass Health is facing a budgetary gap in funding to maintain three (3) existing staff positions within the RNP Program and has requested \$32,000 of additional funds through December 31, 2025.
 - North Sound BH-ASO is seeking additional RNP funding from HCA to fill the gap for January 1, 2026, forward.

Motion #25-41

NS BH-ASO-Compass Health-ICCN-23 Amendment 9 to provide \$95,547.00 additional funding to enhance Mobile Response and Stabilization Services (MRSS) for the period of October 1, 2025, through September 30, 2026.

North Sound BH-ASO-Compass Health-RNP-23 Amendment 4 to provide additional one-time funding in the amount of \$32,00.00 to continue services under this contract. The contract term is July 1, 2025, through June 30, 2026, with an automatic one-year renewal on July 1, 2026, based on continued compliance with the terms of the contract).

Justin Paulsen moved the motion for approval, Peter Browning seconded all in favor, none opposed, motion #25-41 carried.

Salish Sea Psychotherapy and Consultation

- North Sound BH-ASO received funding in its July 1, 2025, HCA contract (K8347) to support Tribal Designated Crisis Response (DCR) Technical Assistance, including the coordination and implementation of a Tribal DCR Academy by September 29, 2025.
- Salish Sea Psychotherapy and Consultation partnered with North Sound BH-ASO to provide technical assistance for the Tribal DCR Academy, held August 25–28, 2025, with a follow-up one-day training scheduled for November 2025.
- While the initial budget anticipated costs under \$10,000, updated estimates for the total hours of service required now project expenses to exceed that amount. The proposed contract amount is \$15,000 to fully support these services.

Motion #25-42

North Sound BH-ASO-SSPC-PSC-25 Amendment 1 to provide additional funding in the amount of \$5,000.00 to provide technical assistance for the Tribal Designated Crisis Responder Academy. Total contracted amount shall not exceed \$15,000.00.

Amanda Franke moved the motion for approval, Malora Christensen seconded, all in favor, none opposed, Motion#25-42 carried

Introduction Items

Lindsay Lopes, Deputy Director, spoke to the Introduction Items below

Health Care Authority (HCA)

- Projects for Assistance in Transition from Homelessness (PATH)
 - This is an outreach program targeting individuals with a serious mental illness who are unhoused in Snohomish County. The current annual funding (10/1/2024 – 9/30/2025) for this service is \$219,026.00. North Sound provides a mandatory match annually of \$73,000.00.
 - North Sound BH-ASO has not yet received our contract for the next funding cycle (10/1/2025 – 9/30/2026), however, HCA has indicated there will likely be a slight decrease in the award amount (approximately 3-4%).
- Peer Pathfinder Homeless Outreach Programs
 - Funding is used to support outreach and engagement services for those who are, or who are risk of homelessness and have or are suspected to have an Opiate Use Disorder and/or stimulant use disorder in Whatcom County. The current annual funding (10/1/2024 – 9/30/2025) for these services is \$131,480.00.
 - North Sound BH-ASO has not yet received our contract for the next funding cycle (10/1/2025 – 9/30/2026), however, HCA has indicated that they anticipate the award amount to be the same or slightly higher.

Motion

HCA-North Sound BH-ASO-PATH-X for the purpose of funding PATH services in Snohomish County. The contract term is October 1, 2025, through September 30, 2026.

Motion

HCA-North Sound BH-ASO-Peer Path Finder-X for the purpose of providing peer pathfinder services in Whatcom County. The contract term is October 1, 2025, through September 30, 2026.

- The following two contracts are the downstream contracts for PATH and Peer Pathfinder services.

Bridgeways

- Bridgeways is the provider of PATH services in Snohomish County. The annual funding amount is \$X of grant funding and \$X in matching State funds for case management services for a total of \$X.

Motion #

North Sound BH-ASO-Bridgeways-PATH-24 AMD 1 for the purpose of providing PATH outreach and case management services in Snohomish County. The term of the funding is October 1, 2025, through September 30, 2026, based on continued compliance with the terms of the contract.

Lifeline Connections

- Lifeline Connections is the provider of Peer Pathfinder Services in Whatcom County. The total annual funding for this service is \$X.

Motion #

NS BH-ASO-Lifeline Connections-FBG-23 Amendment 8 to provide funding to the Peer Path Finder services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2025, based on continued compliance with the terms of the contract.

Adjourn Business Portion of Agenda – The Chair adjourned the business meeting at 2:20pm.

Next Meeting: October 9th, 2025

Respectfully Submitted,

Joanie Wenzl

Joanie Wenzl
Clerk of the Board